



## Charging & Remissions Policy

At Queen Elizabeth's Grammar, Alford the name persons with responsibility for this Policy are:

<b>Author</b>	Finance Officer
<b>SLT</b>	Headteacher
<b>Designated Governor</b>	Headteacher

Approved by: Headteacher  
Date Approved: June 2023  
Last reviewed: June 2023  
Next date due to be reviewed by the Headteacher – June 2024



# Queen Elizabeth's Grammar, Alford

## A Selective Academy



### CHARGING AND REMISSIONS

#### Trips and Visits

The academy may seek voluntary contributions in support of any activity, whether during or outside school hours, residential or non-residential. If the level of contributions is not high enough, the activity may have to be cancelled.

Those children in receipt of **free school meals** are not required to pay for trips, which form part of the curriculum or take place within the school day.

The academy reserves the right to charge for activities which take place wholly or mainly outside school hours, but which are **not** part of the compulsory curriculum.

#### Practical subjects

Charges can be made for materials or ingredients and where parents own the final product. This eases the administrative difficulties of collecting the money each lesson and enables pupils to take items home. Those pupils who are entitled to free school meals are exempt from this payment.

#### Instrumental Music Tuition

The school may charge for hire of instruments, insurance of instruments, music, incidentals (strings, reeds, repairs, etc.) and individual tuition. For pupils who are entitled to free school meals, or who are in the care of the local authority, a reduction of 50% is made.

#### Breakages and Fines

Parents may be asked to pay for loss or damage caused by bad behaviour or carelessness.

#### Transport

The county is responsible for providing free transport to and from school for pupils within our designated transport area, where applicable.

A private bus service, financed by the families who use the service, operates for the Grimsby/Louth area and further details may be obtained from Mr Grayson on 01472 812543.

Parents are expected to pay directly for transport to/from work experience (except stated pupils where the statement refers to transport).

#### Exam results and resits

Where pupils are prepared by the academy for external examinations, the academy will pay for each pupil to sit each unit of the examination once. Parents are expected to pay for all resits of public/external examinations. Parents may also be charged all or part of the examination fees if a student fails to attend a public examination.

Approved by: Headteacher  
Date Approved: June 2023  
Last reviewed: June 2023  
Next date due to be reviewed by the Headteacher – June 2024

